



**United Way of Greater Chattanooga
Day of Caring 2010-September 9
Project Proposal Form**

Submit this form by the deadline of July 30 via fax, by email or mail to:

United Way of Greater Chattanooga
Attn: The Volunteer Center (Day of Caring)
630 Market Street
Chattanooga, TN 37402
windybrooks@uwchatt.org
Ph: 423-752-0316 / Fax: 423-267-8060

(Please Print)

Project name (Be creative in order to draw volunteer interest): _____

Agency name: _____

Address (include city/zip): _____

Address of project if different: _____

Location of project (lobby, main office, class rooms): _____

Contact name/title: _____

Will this person be the contact on the actual Day of Caring? ___yes ___no

If no, please identify contact person for the actual Day of Caring: _____

Cell # for use on Day of Caring: _____

Project Description (Attach additional sheet if necessary, note special skills or equipment needed)

Please estimate the number of volunteers needed for this project: _____

This is an all day project (9am-4pm) ___ Morning (9am-12pm) ___ Afternoon (1pm-4pm) ___ No preference ___

- Agencies must provide volunteers with lunch
- Agencies must provide proper tools & materials for projects
- An agency representative must be assigned to supervise and work with volunteers